

# INSIDE THE CGS IDENTIFICATION SYSTEM

## ABOUT CUSIP GLOBAL SERVICES (CGS)

CUSIP® Global Services (CGS) is dedicated to driving efficient trading, clearing, and settlement in capital markets throughout the world by providing a common language for uniquely identifying financial instruments across institutions, exchanges, and nations thus enabling enormous efficiencies and cost savings. CGS is operated for the American Bankers Association (ABA) by Standard & Poor's; these two leading organizations are focused on promoting the strength and profitability of the global financial services industry.

With over 40 years in the securities identification business, well-defined processes and a global reach, CGS brings coverage, consistency, and expertise to the marketplace. Today, CGS's offering includes:

- Universally recognized identification for more than 9.1 million unique financial instruments issued by corporations, municipalities, and government agencies
- Coverage for a wide range of issue types, including derivatives and syndicated loans
- An extensive set of descriptive information
- Ready access to reliable, time-sensitive information with online capabilities that include powerful tools for searches and alerts
- A highly experienced Management and Operations staff working closely with clients and partners to develop innovative solutions to global data challenges
- An Education Program for users of securities identifiers

CGS has leveraged its time-tested system for use in different markets, and works closely with partner countries to reduce the effort and cost involved in effectively identifying financial instruments. CGS has an Operations staff with 250+ years of cumulative experience, and has team members located in North America, Europe, and Asia to respond rapidly to user needs on a global basis. The Board of Directors of CGS is comprised of representatives from leading financial institutions under the guidance of the ABA.

## BACKGROUND TO THE DEVELOPMENT OF THE CUSIP IDENTIFICATION SYSTEM

In 1962, after many informal discussions with members of the financial community, the New York Clearing House Association established a Securities Procedures Committee to study the question of developing a standard method of identifying securities. This Committee concluded that a uniform securities identification system was feasible and timely and—because of the magnitude of the problems to be solved and their farreaching implications—the development of the system should involve the cooperation and support of the entire financial community.

The Clearing House approached The ABA's Department of Automation to develop the system. In July 1964, the ABA's Committee on Uniform Security Identification Procedures (CUSIP) was created under the chairmanship of John L. Gibbons, Chairman of the Trust Committee of Chemical Bank New York Trust Company. The main goals of the CUSIP Committee were to develop specifications for a uniform security identification system, for devising a format for imprinting the identification number on the certificate in man/machine readable type font, and to establish an agency to administer the identification system according to specifications.

The CUSIP Committee appointed three subcommittees: The Technical Subcommittee to develop specifications, and Legal and Agency Subcommittees to implement the system.

## Development of the CUSIP Identifier

In developing specifications for the identification system, the CUSIP Technical Subcommittee found two needs: 1) that the identifier should contain as few characters as possible, and 2) that it should be linked to an alphabetic sequence of issuer names. Also, the identifier should be capable of meeting future as well as present operating requirements; that it must be adaptable to the internal systems of all users, to communications systems, to automated document reading, etc.; and that the structure of the system should allow each user to assign identifiers to securities or other assets not covered by the CUSIP System.

In January 1967, the ABA announced the development of a CUSIP identification system which met as closely as possible these criteria. This system is explained in detail in this document. Basically, the CUSIP identifier consists of nine characters, the first six of which uniquely identify the issuer and have been assigned to issuers in alphabetic sequence, and two other characters (alphabetic or numeric) which identify the issue.

The ninth digit is the check digit.

# WHO ENDORSES THE CUSIP SYSTEM?

The CUSIP system has been endorsed by all major segments of the financial community including:

American Bankers Association
Canadian Depository for Securities Ltd.
Depository Trust & Clearing Corporation
Financial Industry Regulatory Authority
Government Finance Officers Association of the U.S. & Canada
Loan Market Association
Loan Syndications and Trading Association
Municipal Securities Rulemaking Board
NASDAQ
National Association of Insurance Commissioners
National Association of Variable Annuities
New York Stock Exchange
Securities and Exchange Commission

Securities Industry and Financial Markets Association

## WHO OVERSEES THE CUSIP SYSTEM?

The operation of the CUSIP system is overseen by the Board of Trustees of CGS. Through the work of the CUSIP Legal and Agency Subcommittees, the CUSIP service functions were outlined and Standard & Poor's was awarded the contract to function as CUSIP Global Services, the operational arm of the system, which is responsible among other functions for the compilation and distribution of CUSIP services.

# THE FORMATION OF CGS

Over the years, the organization's core competencies in securities identification and data management, and strong relationships with industry stakeholders, positioned it as a catalyst for innovation. As coverage expanded to include new financial instruments and geographies, CGS emerged as the overarching entity for all CUSIP offerings.

# WHAT FINANCIAL INSTRUMENTS ARE COVERED BY CGS?

General interest is the primary consideration in determining what financial instruments are covered by the CUSIP system, provided appropriate documentation is supplied to CUSIP Global Services in requesting the assignment of an identifier.

# TO REQUEST A CGS IDENTIFIER

Refer to the "Request an Identifier" link on **www.cusip.com** to view the types of documents that should be sent to CGS when making a request for a CGS identifier.

## **CGS AGENTS**

CGS is the U.S. National Numbering Agency and has agents in countries such as

- Canada
- Bermuda
- The Cayman Islands
- Jamaica

CGS is also the representative agency for countries in South America. Because of this, it was necessary to develop a separate identification system to designate CGS-assigned securities from these jurisdictions. For instruments within these regions, an ISIN identifier is created by taking a 9-digit CINS, adding a 2-digit ISO country prefix and then adding a computer-generated check digit to the end (position 12). A CGS ISIN will always contain the CINS identifier in positions 3-11.

The Canadian Depository for Securities Limited Mr. Arturo Figliomeni 85 Richmond Street West Toronto, Canada M5H2C9 Phone (416) 365-3552 E-mail: afigliomeni@cds.ca

Bermuda Stock Exchange Mr. Neville Caines 3 F. Washington Mall Church Street Hamilton, Bermuda HMFX Phone (441) 292-7212 Fax (441) 292-7619 E-Mail: ncaines@bsx.com

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# CGS IDENTIFIERS

The CUSIP identifier consists of nine characters: a base number of six characters known as the issuer identifier, the 4th, 5th and/or 6th position of which may be alpha or numeric and a two character suffix

(either numeric or alphabetic or both) known as the issue identifier. The ninth character is a check digit which is described later.

## Issuer Identifier

A single alphabetical file of corporate, municipal, and government issuers has been developed, and an issuer identifier of six characters has been assigned to each in alphabetical sequence. One identifier will be assigned to an issuer, except in those few cases where the issue identifiers are not sufficient to accommodate all outstanding issues with their various rates and maturities, such as U. S. Governments and certain municipalities or states. In such instances, one or more additional issuer identifiers will be assigned.

*Gapping Factors:* Gapping factors have been incorporated throughout the identification system to allow for future file expansion; these are described more fully below.

*Provision for Overflow:* Issuer identifiers (900 to 989 in each group of 1,000 numbers) have been reserved for overflow. These overflow identifiers will be assigned in ascending sequence to any new issuer that cannot be accommodated at the proper alphabetical position in the preceding group of issuer identifiers. Such names are always in a positively identifiable position as the identifier assigned will contain a 9 in the hundreds position.

Issuer Identifiers Reserved for Internal Use: Issuer identifiers (990 to 999 and 99A to 99Z in each group of 1,000 numbers) have also been reserved for the user's own purpose. This permits a user to assign an issuer identifier to any issuer which might be relevant to his holdings but which does not qualify for coverage under the CUSIP system. Other issuer identifiers (990000 to 999999 and 99000A to 99999Z) are also reserved for the user so that they may be assigned to non-security assets or for other internal operating purposes. Thus, with the addition to at least two numeric digits in the issue identifier field, a minimum of three million identifiers is available to the user for internal miscellaneous assets.

The alphabetic character Z in the 5th and 6th position has been reserved for use by the Canadian Depository for Securities.

The following chart illustrates the assignment of CGS identifiers.

## ILLUSTRATION OF ASSIGNMENT OF CUSIP ISSUER IDENTIFIERS

	Issuer Identifier	•	
	000000		
	000001		
Not Assignable	000002		
1st Issuer Identifier Assigned	000003		
2nd Issuer Identifier Assigned	000004		
3rd Issuer Identifier Assigned	000020		
etc.			
112th Issuer Identifier Assigned	000892		
	000900		
Reserved for Overflow	to		
	000989		
	000990		00099A
Reserved for User's Internal Use	to	And	to
	000999		00099Z
113th Issuer Identifier Assigned	001000		
114th Issuer Identifier Assigned	001008		

## The Issue Identifier

The issue identifier uniquely identifies each individual issue of an issuer. (Each individual rate and maturity is considered a separate issue for numbering purposes.) The issue identifier consists of two numeric characters when assigned to equity securities and two alphabetic characters—or one numeric and one alphabetic character—when assigned to fixed income securities (this permits the user to differentiate between issues in the two groups).

Issue identifiers are assigned in sequence as each issue is originated. However, in the setting up of the CUSIP system and in the assignment of identifiers to issues then in existence, identifiers were assigned on the basis of rate and maturity and no consideration was given to the original date of issue.

Issue Identifiers for Equity Securities: The first issue identifier for an issuer's equity securities is 10 (blanks in the issue identifier position indicate this is an issuer; in some cases only an issuer identifier has been assigned—as additional information is gathered, it will be added to the CUSIP file). The unit position of the equity identifier is used to identify rights, warrants and so on and is assigned on an as-available basis. When there are insufficient tens positions available for all individual issues, the necessary additional identifiers are found through the use of the first open two-position digit in reverse sequence starting with 88 and assigned in descending order. (See illustration below) Issue identifiers 00-09 are reserved for future use.

Options: Issue identifier 01 has been designated to identify options for an issuer.

Overflow Linkage: Issue identifier 89 will be reserved for overflow linkage and will not be assigned to a specific issue.

Issue Identifiers for Fixed Income Securities: The issue identifier assigned to an issuer's fixed income securities may consist of two alphabetic characters (AA etc.), one alphabetic character followed by one digit (A2 etc.), or one digit followed by one alphabetic character (2A etc.), assigned in that order. A separate issue identifier is assigned to each rate and/or maturity for each issue of bonds—thus a serial bond having 40 different maturities is assigned 40 separate issue identifiers—but general obligations of a municipality having the same issue date, rate and maturity are normally assigned the same identifier regardless of purpose. The alphabetic letter "I" and numeric "1" as well as the alphabetic "O" and numeric zero are not used in the assignment of issue identifiers to fixed income securities.

Overflow Linkage: Issue identifier 9Z will be reserved for overflow linkage and will not be assigned to a specific use.

**Issue Identifiers Reserved for Internal Use:** Issue identifiers 90 through 99 in the equity group, and 9A through 9Y in the fixed income group, are reserved for the user specifically for assignment to those issues of an eligible issuer where no CUSIP issue identifier has been assigned.

# ILLUSTRATION OF THE ASSIGNMENT OF CUSIP ISSUE IDENTIFIERS

	Issuer Identifier	Issue Identifier
ABC RAILROAD CORP	003761	
Equity Issues		
Com		10
RT		11
PFD 5%		20
PFD 3.75%		30
PFD 1st Ser 6%.		40
PFD 2nd Ser 6%		50
CL A		60
PFD Ser A Conv 5%		70
PFD Ser B Conv 5%		80
PFD \$3.50		88
PFD 7.24%		87
Fixed Income Issues		
1st Cons Mtg 4% 10/01/1999		AA
Sub Income Deb 5.25% 11/15/200	00	AB
Sub Deb Conv 4.75% 06/01 /2005	5	AC
Equip Tr Ser 70 7.75% 08/01 /200	)8	AD
Equip Tr Ser 72 7.00% 11/01/201	0	AE

# **CHECK DIGIT**

In data transmission, when accuracy of the identifier may represent the only means of identification, the use of a check digit becomes mandatory as it provides the means of mathematically determining the accuracy of the whole identifier transmitted. For this reason it is necessary to use the full nine digits of the CUSIP code.

A check digit based on the Modulus 10 Double Add Double technique will be assigned to each CUSIP security identifier. Modulus 10 was selected over the other systems because it provides the greatest degree of reliability without the loss of any available numbers.

The illustrations below will clarify the manner of calculation of a Modulus 10 Double Add Double check digit.

## **Illustration 1**

	Issu	er Identi	fier 837	649		Issue Identifier 12
8	3	7	6	4	9	1 2
<u>x 1</u>	<u>x_2</u>	x_1	x_2	x_1	x_2	<u>x 1</u>
8	6	7	12	4	18	1 4

Thus, 
$$8+6+7+1+2+4+1+8+1+4=42$$

The complement of the last digit of the sum becomes the check digit. The complement of 2 is 8; therefore, the CUSIP identifier with optional check digit would appear as 837649 12 8

In the calculation of the check digit, alphabetic characters will be assigned a numeric value. The letter A will be 10; and the value of each subsequent letter will be the preceding letter's value incremented by 1. Normally, validation of the identifier would be made internally within a computer, using a relatively simple program.

## **Illustration 2**

Issuer Identifier 392690						Issue Identifier QT
3	9	2	6	9	0	26 (Q) 29 (T)
x_1	<u>x 2</u>	<u>x_1</u>	<u>x_2</u>	x_1	<u>x 2</u>	x.1 x.2
3	18	2	12	9	0	26 58

Thus, 3+1+8+2+1+2+9+0+2+6+5+8=47; the complement of 7 is 3, and the CUSIP identifier with check digit would appear 392690 QT 3

To avoid confusion, the fixed income issue identifier assignments have omitted the alphabetic "I" and numeric "1" as well as the alphabetic "O" and numeric zero. However, in the check digit computation described above, the value of "Z" is 35.

A check digit has also been computed for Issuers assigned a six character issuer identifier.

Alpha characters and their equivalent numerical values

Alphabetic characters are assigned a numeric value. The letter A will be 10; and the value of each subsequent letter will be the preceding letter's value incremented by 1:

A = 10	F = 15	K = 20	P = 25	U = 30	* = 36 (PPN System)
B = 11	G = 16	L = 21	Q = 26	V = 31	@ = 37  (PPN System)
C = 12	H = 17	M = 22	R = 27	W = 32	# = 38 (PPN System)
D = 13	I = 18	N = 23	S = 28	X = 33	-

$$E = 14$$
  $J = 19$   $O = 24$   $T = 29$   $Y = 34$   $Z = 35$ 

#### THE CUSIP DESCRIPTIVE SYSTEM

As well as developing a standard method for identifying issuers and issues (i.e. the CUSIP system just discussed), the CUSIP Committee also developed a standard security description system to provide for a consistent and concise description of an issue for use throughout the securities industry.

This descriptive system provides that each security shall be uniformly identified with a description which includes the following three elements of data arranged in the order shown:

- 1. The CUSIP identifier (i.e. the nine character issuer and issue identifier with check digit);
- 2. The issuer's name in a standard abbreviated form;
- 3. The description of the issue.

The details of the specifications for the uniform issuer's name and description of the issue follows.

## GENERAL SPECIFICATIONS FOR SECURITY DESCRIPTIONS

- A. All security descriptions shall be based on the following specifications, except where common industry usage differs. These exceptions are indicated throughout by reference to "custom" dictating a deviation from the specified standard. CGS will be the final authority as to the interpretation of "custom."
- B. There shall be one standard name description for an issuer, and this description shall be used for all issues of that issuer. Although the complete descriptions of all issues of an issuer presently outstanding may fit within the prescribed description format without the need for abbreviation, there is no guarantee that future issues will. Therefore, in order to provide for possible expanded descriptions, the rules for abbreviations outlined herein shall be mandatory, rather than permissive.
- C. The maximum length of a complete security description (issuer and issue data) shall be one hundred and twenty (120) characters, including spaces. It shall be structured to produce a description of no more than four (4) lines of thirty (30) characters each.
- D. The last word of a line shall not be split or hyphenated. For the purpose of this rule, rates and dates shall be considered as single words.

ILLUSTRATION:

4.50% 06/06/1995

E. Punctuation marks, including parentheses, hyphens, and other special characters shall not be used in the issuer or issue description except when specifically required by these specifications.

#### ILLUSTRATION:

rates \$4.50 4.50% dates 07/15/1995-2000

dollars \$

A space shall be substituted whenever a punctuation mark or special character is dropped unless the resulting description would be ambiguous.

ILLUSTRATION:

B/G Foods Company Twenty-Nine Palms, California becomes becomes

B G FOODS CO TWENTY NINE PALMS CALIF

A space will always be used in an issuer's name whenever it also appears in the issuer's legal name. ILLUSTRATION:

MAC DONALD CO

#### LA SALLE BUILDING CO

F. The words "a," "of," and "in" shall always be omitted from the description. The word "the" shall also

always be omitted from the description except when custom dictates that "the" is the prime word for alphabetic sequencing of the issuer name.

ILLUSTRATION:

The Commonwealth Airlines Company of New York

becomes

COMMONWEALTH AIRLS CO N Y

The Dalles, Oregon

becomes

THE DALLES ORE

G. One space shall separate all "words" within the issuer's name and issue description.

ILLUSTRATION:

A. & C. Company First Mortgage 3-1/2% due March 1, 1995 The M.A. Abbot Company Preferred becomes Convertible \$4.25

becomes Convertible \$4.2 A & C CO 1ST MTG 3.50% becomes

03/01 /1995 ABBOTT M A CO PFD CONV \$4.25

#### RULES CONCERNING THE ISSUER'S NAME

The description of the issuer's name shall conform to the following rules. However, under certain circumstances, in order to comply with the basic requirement of fitting the description within 120 characters (4 lines of 30 characters each), these rules may be amended at the discretion of CGS.

A. The first word of the issuer's name after rearrangement (that is, the word that determines the alphabetic segment in which the issuer will be filed) generally will not be abbreviated except if it is a compound word and custom dictates its abbreviation or it is the only word which can be logically abbreviated to fit the full description within the maximum number of lines.

ILLUSTRATION:

The Saint Louis Glass Company

City of Saint Paul, State of

Minnesota

becomes ST LOUIS GLASS CO becomes ST PAUL MINN

B. When two or more of the terms "company," "incorporated," "corporation," and "limited" appear at the end of a name the first of the terms will be eliminated unless more than one is required to distinguish

between two separate issuers or an ampersand or the word "and" immediately precedes the two terms.

ILLUSTRATION:

Berry Brake Company Incorporated

becomes

BERRY BRAKE INC

ABC Company Limited

and

ABC Company Incorporated

ABC LTD and

ABC INC

Parsons and Company Incorporated

becomes

PARSONS & CO INC

R. Hoe & Company Incorporated

becomes

HOE & CO INC becomes

C. Compound words will be considered as one word. They will not be rearranged and will be abbreviated only

when they appear as other than the first word except when, as previously stated, custom dictates otherwise.

ILLUSTRATION:

ST LOUIS

**NEW YORK** 

DEL RAY BEACH

WEST PALM BEACH

D. When all or a portion of an issuer name is comprised of single letters, with or without punctuation marks, packed (unspaced) or unpacked (spaced), each letter will be treated as a separate word and the issuer name will be sequenced accordingly. However, when a title is comprised of packed letters that are by custom pronounceable, these will be treated and sequenced as one word.

ILLUSTRATION:

A.M.D.G. —printed A M D G —sequenced A M D G
ACD —printed ACD —sequenced A C D
SCM —printed SCM —sequenced S C M
ABEX —printed ABEX —sequenced ABEX
AMP —printed AMP —sequenced AMP

An exception to this rule will be when the legal title uses the letters U. S. to indicate United States. These will be treated as if the full words were used.

E. When an issuer name includes a number in alpha form, the alpha form will be used when it is the first word, and the entire number will be treated as if it were a single word. When the issuer's corporate title is numerically expressed it will appear in that form. However, such numeric names will be sequenced as though they were alphabetic.

ILLUSTRATION:

The Two George Street Company
becomes

TWO GEORGE STR CO

18 Jones Street Company
becomes

Dut will be sequenced as
ONE THOUSAND TEN CORP

but will be sequenced as EIGHTEEN JONES STR CO

F. Words such as city, town, or village will be omitted from a governmental issuer's name whenever they are used as a descriptive designation to a place name except when they are required to distinguish between two similar issuers or custom dictates their usage. The related state name, in its standard abbreviated form, will be added. The word "township," in its abbreviated form, when it appears, will always be included.

# ILLUSTRATION:

City of Akron Oklahoma City, Oklahoma becomes becomes OKLAHOMA CITY OKLA AKRON OHIO New York City New City, New York becomes becomes NEW YORK N Y NEW CITY N Y Kansas City, Missouri Bernards Township, New Jersey becomes becomes KANSAS CITY MO BERNARDS TWP N J

G. The word ''county,'' abbreviated in a governmental issuer's name, will always be shown. The related state name in its standard abbreviated form will be added. For the state of Alaska, the word ''BOROUGH'' is equivalent to county and will always be shown in its abbreviated form. For the state of Louisiana, the word ''PARISH'' is the equivalent of county and will always be shown.

ILLUSTRATION:

Los Angeles County, California

becomes

LOS ANGELES CNTY CALIF

La Salle Parish, Louisiana

becomes

LA SALLE PARISH LA

North Star Borough, Alaska

becomes

NORTH STAR BORO ALASKA

H. Special district, revenue, or authority designations in a governmental issuer's name will always be preceded by its appropriate geographic place name except where custom dictates otherwise. The related state name in its standard abbreviated form will be included, except when its presence would be redundant or confusing.

#### ILLUSTRATION:

Union Free School District Number 1 Huntington, New York Water Revenue City of Detroit, Michigan becomes

becomes
HUNTINGTON N Y UN FREE SCH DIST NO 1

DETROIT MICH WTR REV

Port of New York Authority

becomes

PORT N Y AUTH

I. No more than two place names followed by ETC will be used in a governmental issuer's name when more than three multiple place names appear. When an additional name is required to distinguish one issuer from another only the one additional place name, which will provide this uniqueness, will be added.

## ILLUSTRATION:

Towns of Kirkland, New Hartford, Whitestown, Marshall, Westmoreland, Vernon, and Paris Central School District Number 1, New York

becomes

## KIRKLAND NEW HARTFORD ETC N Y CENT SCH DIST NO 1

Towns of Whitestown, Marcy, Deerfield Central School District Number 1, New York and Towns of Whitestown, Marcy, Floyd, Rome Central School District Number 1, New York becomes

WHITESTOWN MARCY DEERFIELD ETC N Y CENT SCH DIST NO 1 and

WHITESTOWN MARCY FLOYD ETC N Y CENT SCH DIST NO 1

J. Words such as state, commonwealth, or republic in a governmental issuer name will be used in their standard abbreviated form when they appear as a descriptive designation to a place name. The word "state" in its abbreviated form, will be substituted for the word "commonwealth" for those states (Massachusetts, Pennsylvania, and Virginia) that use this descriptive designation.

ILLUSTRATION:

Commonwealth of Puerto Rico

becomes

PUERTO RICO COMWLTH

Commonwealth of Pennsylvania

becomes

PENNSYLVANIA ST

Republic of France

becomes

FRANCE REP

State of New York

becomes

NEW YORK ST

K. The state name, in its abbreviated form, will directly follow its related place name regardless of the sequence in which it normally appears in the issuer name.

## ILLUSTRATION:

Pasadena Area Junior College District of California

becomes

PASADENA CALIF AREA JR COLLEGE DIST

Southern School District of Delaware

becomes

SOUTHERN SCH DIST DEL

L. Prefixing initials, first names, or descriptive words will always follow the basic name except where custom dictates otherwise, and will be sequenced accordingly.

## ILLUSTRATION:

J. P. Stevens Company

becomes

STEVENS J P CO

Walt Disney Productions

becomes

**DISNEY WALT PRODTNS** 

M. The issuer name for all United States and Canadian banks and trust companies will be followed by the city and state or province, abbreviated, in which the legal address of the bank or trust company is located, except where the city, state, or province is part of the actual issuer name. ILLUSTRATION:

Union County Trust Company
becomes
UNION CNTY TR CO ELIZABETH N J
Albuquerque National Bank
becomes

ALBUQUERQUE NATL BK N MEX

N. When a corporate issuer's (other than banks and trust companies) name is not by itself sufficient to make it unique in relation to other present issuers having the same name, the place of incorporation will be added.

## ILLUSTRATION:

Empire Life Insurance Company (Incorporated in California)

and

Empire Life Insurance Company (Incorporated in Ontario)

becomes

EMPIRE LIFE INS CO CALIF

and

EMPIRE LIFE INS CO ONT

O. When a legal name of a foreign corporation is expressed in both its English and native equivalent, only the English version will be used as the issuer name.

## ILLUSTRATION:

Chemcell Limited—Chemcell Ltee

becomes

CHEMCELL LTD

Canadian Salt Company Limited—La Societe Canadienne de Sel Ltee

becomes

CANADIAN SALT LTD

P. Special-purpose mutual funds, issued by the same legal entity, will be considered as separate issues rather than separate issuers.

# ILLUSTRATION:

Channing Shares, Inc. Balanced Fund Shares

and

Channing Shares, Inc. Growth Fund Shares

becomes

Issuer: CHANNING SHS INC
Issue: BALANCED FD SHS
GROWTH FD SHS

National Securities Series Balanced Series National Securities Series Bond Series

National Securities Series Growth Stock Series

becomes

Issue: NATIONAL SECS SER
Issue: BALANCED SER

**BOND SER** 

**GROWTH STK SER** 

## RULES CONCERNING THE DESCRIPTION OF AN ISSUE

The description of the issue will contain the following elements of information in the sequence indicated, depending on the type of security being described:

Equity Fixed Income

> Class—common, preferred, etc. Currency of issue, if required

Type—mortgage, debenture, collateral, trust, equipment.

trust, etc

Purpose, if required.

Modifier words such as refunding, prior, first, etc. (in standard abbreviated form) shall precede the class

Same

or type. The modifier word "convertible" shall follow the class—type, series, etc., and immediately precede the rate or conversion date, if required.

> — Dated date, (municipal issue date; corporate if available)

> Series designation, if any Same, if required

> Par value, if required — Rate

> Expiration date, it any Maturity, including optional date if any.

The description of an issue shall conform to the following rules. However, under certain circumstances, in order to comply with the basic requirement of fitting the description within 120 characters (4 lines of 30 characters each), these rules may be amended at the discretion of the CGS.

A. The word "common" will always be substituted for the word "capital" in describing that particular equity class.

#### ILLUSTRATION:

**Empire Aircraft Company Capital** 

becomes

EMPIRE AIRCRAFT CO COM

- B. Supplemental modifier words such as cumulative, non-cumulative, dividend, non-dividend, redeemable, non-redeemable, part paid, or stamped will always be omitted from the issue description except when they are required to distinguish between two otherwise identical issues.
- C. Series designations:
  - 1. When an issue's series is designated alphabetically or numerically, it will be prefixed by the abbreviation for series.

# ILLUSTRATION:

Series F

becomes

SER F

2. When an issue's series is designated by a date, it will be prefixed by the abbreviation for series or dated, as appropriate. When the word "series" is used, the year only will be included, expressed in two digits. When "dated date" is used, the day (expressed in two digits), month (expressed in two digits), and year (expressed in four digits), will be included except when the dated date is prior to 1900, in which case the year will be expressed in 4 digits. Issues dated prior to 1968 will carry the year only (2 digits).

When the phrase "series of (date)" indicates the maturity date of the issue, the series date shall be omitted.

# ILLUSTRATION:

Series 1935

becomes

SER 35

Date July 8, 1948

becomes

DTD 07/08/48

3. Dated dates will be included for all state and local governmental issues and U. S. Government Savings Bonds, "E" and "H" series. For all other issues, an issue date will be included if available. ILLUSTRATION:

City of Chicago General Obligations Dated April 1, 1960 4-1/2% due April 1, 1995

becomes

CHICAGO ILL DTD 04/01/60 4.50% 04/01/1995

ABC Corporation Debentures Dated July 1, 1962 5% due July 1, 1995

becomes

ABC CORP DEB DTD 07/01/62 5% 07/01/1995

ABC Corporation Debentures Dated September 1, 1962 5% due July 1, 1993

becomes

#### ABC CORP DEB DTD 09/01/62 5% 07/01/1993

4. If the issue has both a series and a date or dated date designation, the series designation will be omitted, unless it provides the only method of distinguishing one issue from another. In this case, the series designation will follow the date or dated date.

## ILLUSTRATION:

Mohawk Valley Railroad Company Equipment Trust Certificate Series No. 1, 1956 4% due July 1, 1995

and

Mohawk Valley Railroad Company Equipment Trust Certificate Series No. 2, 1956 4% due July 1, 1995

becomes

MOHAWK VALLEY RR CO EQUIP TR CTF SER 56 NO 1 4% 07/01/1995 and MOHAWK VALLEY RR CO EQUIP TR CTF SER 56 NO 2 4% 07/01/1995

- D. Par value will not be included in issue descriptions except when it is necessary to distinguish different issues and separate CUSIP issue identifiers have been assigned. All capital changes involving an exchange of certificates will require the assignment of a new issue identifier. Where both the security surrendered and the security received are of the same class, the par value, if different, will appear in the new issue description as the unique identifier. The term "NEW" will appear in the new issue description when the par does not change.
- E. When different rates are applicable at different times for an issue, the description shall include the existing rate followed by the date(s) on which the rate(s) will change, followed by the new rate(s). The year will be expressed by two digits. A short or long coupon indication will not be included in the description when the rate is the same. Interest payment dates are not included as part of the description. ILLUSTRATION:

ABC Corporation Debentures 4% to July 1, 1990 5% thereafter due January 1, 1995 *becomes* 

ABC CORP DEB 4% 07/01/90 5% 01/01/1995

F. Rates will always be expressed in dollars or as a decimal percentage. Fractions will be converted to their decimal form with a maximum of three decimal places, rounded off to the nearest thousandth. Zero cents and zero decimals will be omitted from full dollar or percentage rates. The following symbols will be used in expressing rates: %, \$, and decimal point (.).

# ILLUSTRATION:

4-1/4% becomes 4.25% 4-1/8% becomes 4.125% 3-2/3% becomes 3.667% \$4.25 remains \$4.25 4.20% remains 4.20% \$4.00 becomes \$4 .00% becomes 4%

G. Conversion features will be indicated by use of the abbreviation "CONV" and will appear immediately before the rate. Even in those cases where the conversion features become effective at a date after the issuance, this date will not be included and only the term "CONV" will appear.

# ILLUSTRATION:

ABC Corporation Convertible Debenture 4-1/2% due August 1, 1995 becomes

ABC CORP DEB CONV 4.50% 08/01 /1995

H. Maturity dates will always be expressed in this sequence: month, day, year. They will appear as the last item in the description. The word ''due'' will be omitted. Such dates shall always be written as two numeric characters for month, two numeric characters for day, and four numeric characters for year. To facilitate reading, diagonals shall be inserted after month and day.

ILLUSTRATION:

due February 1, 2005 becomes 2/01/2005

I. Optional maturity dates for United States Treasury on obligations, the year only, will be added to the maturity date, preceded by a hyphen (-).

ILLUSTRATION:

due January 15, 2014 optional 2009 becomes 01/15/2014-09

J. The currency, in abbreviated form, will be indicated if the principal value is payable in other than U.S. dollars. If the principal values of two otherwise identical issues are payable in different currencies, the issues will be assigned different issue identifiers. If an issue is payable in either U.S. dollars or another currency, at the option of the holder, it will be described as if it were payable only in U.S. dollars. ILLUSTRATION:

Quebec Hydro Electric Power Commission 5-1/4% Debentures due October 1, 1995

issued and Payable in Canadian Funds

becomes

OUEBEC HYDRO ELEC PWR COMMN CDN4 DEB 5.25% 10/01/1995

- K. The abbreviation "PERP" shall appear in lieu of maturity date for perpetual bonds.
- L. Callable dates, feature, or the word "callable" will be excluded from the description except as indicated in paragraph 1 or when necessary to distinguish between otherwise identical issues.
- M. The description of rights, warrants, et cetera, will show only the abbreviation for the word "right" or warrant." Expiration dates for the warrants will be shown in the same format as a maturity date prefixed by the abbreviation "EXP." The issuer name of the issue to which the holder can subscribe will be included if it is different than the actual issuer of the warrants. Once an identifier is assigned for short-term (less than 1 year) rights it will be retained permanently to provide for future issues. ILLUSTRATION:

Abacus Manufacturing Company Rights to Subscribe to 1/10 Share Common Expires July 1, 1991 becomes

ABACUS MFG CO RTS

Consolidated Oil and Gas Company Warrants to Purchase ¼ Share Worldwide Energy Company Limited Expires

becomes

CONSOLIDATED OIL & GAS CORP WT PUR COM WORLDWIDE ENERGY LTD EXP 07/20/1995

N. A combination issue, bonds or stock with warrants attached, or a unit certificate consisting of a common and preferred interest, etc., will contain the description of each element as it would be shown if they were separate issues. The description of a unit certificate will also include the principal amount or the number of shares of the separate components.

ILLUSTRATION:

Commonwealth Airlines Company Convertible Debentures 3% due July 1, 1995 with warrants expiring July 1, 1997 to subscribe to ½ share Common attached *becomes* 

COMMONWEALTH AIRLS CO WW DEB CONV 3% 07/01/1995

Commonwealth Grain Warehouse Company Unit Certificate for one share 4-3/4% Preferred and two shares Common

becomes

## COMMONWEALTH GRAIN WHSE CO UNIT 1 PFD 4.75% 2 COM

- O. Purpose will not appear in the description of a governmental issuer general obligation except where a separate issue identifier has been assigned. The term "general obligation" will always be omitted from the description.
- P. The word "ordinary" abbreviated, will be substituted for the word "bearer" when that word appears as the only issue description for an equity issue of a foreign corporation.

  ILLUSTRATION:

Dresdner Bank Algemeine Bearer

# becomes DRESDNER BK AG ORD

#### **CUSIP CONVENTIONS**

# 1. Security Description

CUSIP "Security Description Systems" states that "one space shall separate all words within the issuer's name and issue description". Valid CUSIP descriptions must combine the issuer and issue description. For example, this listing:

McGRAW HILL INC COM

PREF CONV \$1.20 PFD CONV \$5.50

SUB DEB CONV 3.875% 05/01/1992

becomes

MCGRAW HILL INC COM MCGRAW HILL INC PREF CONV \$1.20 MCGRAW HILL INC PFD CONV \$5.50 MCGRAW HILL INC SUB DEB CONV 3.875% 05/01/1992

# 2. New Public Housing Authorities

Users should be aware that all Federally secured housing authority bonds are located under the geographic place name followed by "New Public Housing Authority"

Non-Federally secured (local issues) housing authorities have only the "Housing Authority." For example these two unique issuers:

BOSTON MASS HOUSING AUTHORITY
BOSTON MASS NEW PUBLIC HOUSING AUTHORITY

#### 3. Dated Dates

Dated dates for municipal issues prior to the publication of the first Directory may include only the year of issue. From 1969 forward, the dated date will include the month, day and year. Where there are two or more identical coupon and maturity dates listed, the item numbers marked with an asterisk carry more recent issue dates.

Dated dates for corporate issues are provided on issues dated after 8/1 /89 where available.

## 4. When Issued and Capital Changes

A single issue identifier will be assigned to an individual issue even though it is being traded on both a "normal settlement", and "when issued" basis. However, when separate market values are quoted for both a normal and when-issued delivery, the reporting service should provide both values with an appropriate qualifying indication so that the user can determine which one he wishes to utilize. *In addition, a user within his own system may indicate a when-issued condition on a trade or a holding through the use of an auxiliary or special transaction code*. New identifiers are not assigned to reflect stock splits or dividends. However, a capital change requiring exchange of certificates (i.e. reverse split), results in assignment of a new identifier.

# 5. Cross Referencing—Name Changes

Information on corporate mergers, acquisitions, and name changes begins with changes that occurred in 1969. No attempt has been made to gather this information for corporate mergers and name changes prior to 1969, but the CUSIP file will be maintained with relevant cross reference information from the date of publication forward. Name changes which alter the alphabetic sequence of the issuers will necessitate assignment of new identifiers. The old identifiers will be cross-referenced with information lines.

An attempt has been made to record special "information lines" recording large school district consolidations, and debt assumptions. Accordingly, notices of major consolidations appear throughout the file.

## SUBSCRIBER REQUESTED ADDITIONS

Subscribers may request additions to the file by submitting documentation to: cusip\_comments@cusip.com

Those issuers and issues eligible for inclusion in the CUSIP Master Service are described under "WHAT FINANCIAL INSTRUMENTS ARE COVERED BY THE CUSIP SYSTEM." CGS has sole jurisdiction on whether the qualifications for inclusion have been met.

## ADDITIONAL CGS COVERAGE

#### Options

CGS Options Service provides 9-character CUSIP identifiers, descriptive information and corresponding ISINs for over one million U.S. listed equity options. A sequentially generated CUSIP is assigned for each strike price. The third position of an Option identifier contains either the letter C or P indicating a call or put option

## **Syndicated Loans**

Effective January 2003, CUSIP identifiers were assigned to privately-negotiated syndicated loans in the corporate loan market. In a joint effort with the Loan Syndications and Trading Association (LSTA), CGS developed special applications to accommodate the unique features of syndicated loans. CUSIP identifiers are assigned at the deal and facility level

#### TBA Securities

TBAs are futures contracts on mortgage-backed pools. Working with the MBSCC, CGS developed a specialized identification scheme for TBA (To Be Announced) mortgage-backed securities.

TBA CUSIPs incorporate, within the identifier itself, a security's mortgage type (Ginnie Mae, Fannie Mae, Freddie Mac), coupon, maturity and settlement month.

# TBA Algorithm:

Position 1-2	Product Code (e.g. Single Family Mortgage,	Position 7	Maturity
	Balloon, etc.		
Position 3	Type of Mortgage (Ginnie Mae, Fannie Mae,	Position 8	Settlement Month
	Freddie Mac)		
Position 4-6	Coupon	Position 9	Check Digit

# **Private Placements**

The National Association of Insurance Commissioners (NAIC) in October 1988 mandated the use by insurers of a uniform private placement number (PPN) to identify such investments in their annual statements filed with State Regulatory Authorities. CUSIP Global Services was selected by the NAIC to create, assign and administer the PPN system primarily for the Insurance Industry.

Requests for a Private Placement Number (PPN) can be submitted electronically from the Request an Identifier link on the CUSIP home page – www.cusip.com

For more information, contact:

CGS - Customer Service Department at (212) 438-6500

# International Issues

For securities and other financial instruments actively traded on an international basis, which are either underwritten (debt issues) or domiciled (equities) **outside** the United States and Canada, the security will be identified by a CINS (CUSIP International Numbering System) identifier.

This identifier was developed in 1988 by CGS and SIX Telekurs (USA) in response to the North American securities industry's need for a 9-character identifier of international securities. CINS identifiers appear in the International Securities Identification Directory (ISIDPlus Services), which is co-produced by Standard & Poor's and SIX Telekurs.

CINS identifiers employ the same issuer (6 characters)/issue (2 character & check digit) concept espoused by the CUSIP system. It is important to note that the first position of a CINS code is always represented by an alpha character, signifying the issuer's country code (domicile) or geographic region:

A = Austria E = Spain J = Japan N = Netherlands S = South Africa W = Sweden

B = Belgium F = France K = Denmark P = South America <math>T = Italy X = Europe—Other

C = Canada G = United Kingdom L = Luxembourg Q = Australia U = United States Y = Asia

D = Germany H = Switzerland M = Mid-East R = Norway V = Africa—Other

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## **CUSIP ABBREVIATIONS**

\$ - DOLLAR CL-CLASS CMNTY-COMMUNITY CNTY-COUNTY %- PERCENT & - AND ACC- ACCIDENT ACCEP - ACCEPTANCE ADJ-ADJUSTED CO-COMPANY COLL-COLLATERAL COLO-COLORADO ADJ-ADJUSTMENT COM-COMMON ADMIN-ADMINISTRATION COML-COMMERCIAL ADR-AMERICAN DEPOSITORY COMM-COMMERCE COMMN-COMMISSION RECEIPTS AGRIC-AGRICULTURAL AGY-AGY AIRL-AIRLINE COMMR-COMMISSIONER COMWLTH-COMMONWEALTH CONN-CONNECTICUT CONSLDTN-CONSOLIDATION ALA-ALABAMA ALTA-ALBERTA CONSTR-CONSTRUCTION ALUM-ALUMINUM CONSV-CONSERVATION CONTL-CONTINENTAL AMAL-AMALGAMATED CONV-CONVERTIBLE AMER-AMERICA AMERN-AMERICAN COOP-COOPERATIVE CORP-CORPORATION AMORT-AMORTIZATION CPN-COUPON ANTIC-ANTICIPATION APT-APARTMENT CR-CREDIT ARIZ-ARIZONA CSWY-CAUSEWAY CT-COURT ARK-ARKANSAS ARPT-AIRPORT CTF-CERTIFICATE CTL-CONTROL ASNTD-ASSENTED CTR-CENTER ASSD-ASSOCIATED CTRY-COUNTRY CTZN-CITIZEN ASSMT-ASSESSMENT ASSN-ASSOCIATION CUM-CUMULATIVE ASSOC-ASSOCIATES ASSUR-ASSURED D C-DISTRICT OF COLUMBIA ASSURN-ASSURANCE DEB-DEBENTURE ATT-ATTACHED DEFD-DEFERRED AUD-AUDITORIUM DEL-DELAWARE AUTH-AUTHORITY DEP-DEPOSIT DEPT-DEPARTMENT DEV-DEVELOPMENT AUTHZ-AUTHORIZED AVE-AVENUE AWY-AIRWAY DISC-DISCOUNT B C-BRITISH COLUMBIA DISP-DISPOSAL BD-BOND DIST-DISTRICT BEN-BENEFICIAL DISTR-DISTRIBUTION BENEV-BENEVOLENT DISTRG-DISTRIBUTING RK-RANK DISTRS-DISTRIBUTORS BKG-BANKING DIV-DIVISION BLDG-BUILDING DIVID-DIVIDEND BLDR-BUILDER DLR-DOLLAR DORM-DORMITORY BLVD-BOULEVARD BORO-BOROUGH DRAIN-DRAINAGE BR-BEARER DTD-DATED BRD-BOARD EASTN-EASTERN BRDG-BRIDGE **ED-EDUCATION** EDL-EDUCATIONAL ELEC-ELECTRIC BRH-BRANCH BRIT-BRITISH ELECTR-ELECTRONIC BRITN-BRITAIN ELEM-ELEMENTARY BROS-BROTHERS BUR-BUREAU **ELIM-ELIMINATION** C Z-CANAL ZONE ENG-ENGLAND CALIF-CALIFORNIA ENGR-ENGINEERING ENTMT-ENTERTAINMENT EQUIP-CALL-CALLABLE EQUIPMENT CAP-CAPITAL CAS-CASUALTY ETC-ET CETERA CDA-CANADA EXHIB-EXHIBITION

CDN-CANADIAN

CEM-CEMENT

CENT-CENTRAL
CENTY-CENTURY

CHEM-CHEMICAL CIG-CIGARETTE

EXTL-EXTERNAL EXTN-EXTENSION FAC-FACILITY FD-FUND FDG-FUNDING FDRY-FOUNDRY FED-FEDERAL FEDN-FEDERATION FEDT-FEDER ATED FGHT-FREIGHT FGN-FOREIGN FID-FIDELITY FIN-FINANCE FING-FINANCING FINL-FINANCIAL FLA-FLORIDA FMR-FARMER FNDTN-FOUNDATION FR-FRACTIONAL FST-FOREST FT-FORT GA-GEORGIA GEN-GENERAL GOVT-GOVERNMENT **GRNT-GRANT** GTD-GUARANTEED GTEE-GUARANTEE GTR-GREATER GTY-GUARANTY GYM-GYMNASIUM HBR-HARBOR HLDG-HOLDING HOSP-HOSPITAL HSG-HOUSING HWY-HIGHWAY ILL-ILLINOIS
ILLUM-ILLUMINATING IMPT-IMPROVEMENT INC-INCORPORATE INC-INCORPORATED INCIN-INCINERATOR INCL-INCLUSIVE IND-INDIANA IND-INDUSTRY INDBT-INDEBTEDNESS INDENT-INDENTURE INDL-INDUSTRIAL INDPT-INDEPENDENT INDTY-INDEMNITY INS-INSURANCE INSD-INSURED INST-INSTITUTE INSTL-INSTITUTIONAL INSTN-INSTITUTION INSTR-INSTRUMENT INSTRN-INSTRUCTION INT-INTEREST INTER-INTERMEDIATE INTL-INTERNATIONAL INTST-INTERSTATE INV-INVESTOR INVT-INVESTMENT IRR-IRRIGATION IS-ISLAND JCT-JUNCTION JR-JUNIOR IT-IOINT KANS-KANSAS

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EXMP-EXEMPTED

EXPL-EXPLORATION

EXPWY-EXPRESSWAY

EXP-EXPIRE

EXPT-EXPORT

EXTD-EXTENDED

KY-KENTUCKY LA-LOUISIANA LAB-LABORATORY LD-LAND LIBR-LIBRARY LIQ-LIQUIDATION LMBR-LUMBER LN-LOAN LOC-LOCAL LT-LIGHT LTD-LIMITED LTG-LIGHTING MACH-MACHINE MACHY-MACHINERY MAN-MANITOBA MASS-MASSACHUSETTS MAT-MATURITY MATL-MATERIAL MD-MARYLAND ME-MAINE MED-MEDICAL MEM-MEMORIAL MET-METROPOLITAN MGMT-MANAGEMENT MICH-MICHIGAN MINN-MINNESOTA MISS-MISSISSIPPI MLG-MILLING MLS-MILLS MNG-MINING MO-MISSOURI MONT-MONTANA MT-MOUNT MTG-MORTGAGE MTN-MOUNTAIN MTR-MOTOR MUN-MUNICIPAL MUT-MUTUAL N B-NEW BRUNSWICK N C-NORTH CAROLINA N D-NORTH DAKOTA N H-NEW HAMPSHIRE N J-NEW JERSEY N MEX-NEW MEXICO N S-NOVA SCOTIA N Y-NEW YORK NAT-NATURAL NATL-NATIONAL NAV-NAVIGATION NEB-NEBRASKA

NFLD-NEWFOUNDLAND NO-NUMBER NORTH EASTN-NORTH **EASTERN** NORTH WESTN-NORTH WESTERN

NETH-NETHERLANDS

NEV-NEVADA

NORTHEASTN-NORTHEASTERN

NORTHN-NORTHERN NORTHWESTN-NORTHWESTERN

NT-NOTE OBLIG-OBLIGATION OKLA-OKLAHOMA ONT-ONTARIO **OPER-OPERATING** OPT-OPTION OPTL-OPTIONAL ORD-ORDINARY ORE-OREGON ORIG-ORIGINAL P R-PUERTO RICO PA-PENNSYLVANIA PAC-PACIFIC PAR-PAR VALUE PART-PARTICIPATING

PARTN-PARTICIPATION PAV-PAVING PAY-PAYABLE PERM-PERMANENT PERP-PERPETUAL

PERS-PERSONAL PETE-PETROLEUM PFD-PREFERRED PK-PARK PKG-PARKING PKWY-PARKWAY PL-PLACE PLG-PLEDGE

PLGD-PLAYGROUND PLT-PLANT PMT-PAYMENT POL-POLICY PPTY-PROPERTY PR-PRIOR PREF-PREFERENCE PRELIM-PRELIMINARY

PREM-PREMIUM PRIM-PRIMARY PRIN-PRINCIPAL PRIV-PRIVILEGE PROD-PRODUCT PRODTN-PRODUCTION PROJ-PROJECT PROM-PROMISSORY PROT-PROTECTIVE PROTN-PROTECTION PROV-PROVINCE PRTG-PRINTING PUB-PUBLIC PUBG-PUBLISHING PUBN-PUBLICATION PUR-PURCHASE PURP-PURPOSE

PWR-POWER

QUE-QUEBEC

R I-RHODE ISLAND RCPT-RECEIPT RD-ROAD REC-RECREATION RECON-RECONSTRUCTION RED-REDEEMABLE REDEV-REDEVELOPMENT REF-REFUNDING REFNG-REFINING REFRIG-REFRIGERATION REG-REGISTERED REGL-REGIONAL

REGR-REGULAR REGT-REGENTS REINS-REINSURANCE RENT-RENTAL REORG-REORGANIZED

REORGN-REORGANIZATION REP-REPUBLIC REPST-REPRESENT REPSTD-REPRESENTED REPSTG-REPRESENTING

RES-RESOURCES RESH-RESEARCH RESV-RESERVE REV-REVENUE RIV-RIVER RLTY-REALTY RR-RAILROAD RT-RIGHT RT-ROUTE RTY-ROYALTY RUBR-RUBBER RY-RAILWAY S C-SOUTH CAROLINA S D-SOUTH DAKOTA

SASK-SASKATCHEWAN SCH-SCHOOL SEC-SECURITY SECD-SECURED SECT-SECTION SER-SERIES SEW-SEWAGE SF-SINKING FUND

SANTN-SANITATION

SAN-SANITARY

SH-SHARE SMLT-SMELTING SOC-SOCIETY SOUTH EASTN-SOUTH EASTERN

SOUTH WESTN-SOUTH WESTERN

SOUTHEASTN-SOUTHEASTERN SOUTHN-SOUTHERN

SOUTHWESTN-SOUTHWESTERN

SPL-SPECIAL SR-SENIOR SS-STEAMSHIP ST-SAINT ST-STATE STA-STATION STAD-STADIUM STAT-STATUTORY STD-STANDARD STK-STOCK

STKYD-STOCKYARD STL-STEEL STPD-STAMPED STR-STREET SUB-SUBORDINATED SUBDIV-SUBDIVISION SUBN-SUBURBAN SUBS-SUBSCRIPTION SUBT-SUBSTITUTE SURP-SURPLUS SVC-SERVICE SVGS-SAVINGS SWITZ-SWITZERLAND SWR-SEWER SYND-SYNDICATE SYS-SYSTEM

TERM-TERMINAL TERR-TERRITORY TEX-TEXAS THORO-THOROUGHFARE THRU-THROUGH TOB-TOBACCO TPK-TURNPIKE TR-TRUST TRAN-TRANSIT TRANSN-TRANSPORTATION

TEL-TELEPHONE

TER-TERRACE

TRCNTNTL-TRANSCONTINENTAL TREAS-TREASURY TREASR-TREASURER TUIT-TUITION TUNL-TUNNEL TWP-TOWNSHIP

TWY-THRUWAY TWY-TOLLWAY U A R-UNITED ARAB REPUBLIC U K-UNITED KINGDOM U S-UNITED STATES **UN-UNION** UNI-UNIFIED UNIV-UNIVERSITY UNVL-UNIVERSAL UTD-UNITED UTIL-UTILITY

V I-VIRGIN ISLANDS VA-VIRGINIA VAR-VARIOUS VEH-VEHICLE VET-VETERAN VIC-VICINITY VLG-VILLAGE VOL-VOLUNTARY VT-VERMONT VTG-VOTING VY-VALLEY W VA-WEST VIRGINIA WASH-WASHINGTON WESTN-WESTERN

WHSE-WAREHOUSE

WHSL-WHOLESALE WHSLR-WHOLESALER WIS-WISCONSIN WK-WORK WT-WARRANTS WTR-WATER WTRWKS-WATERWORKS WYO-WYOMING

YD-YARD YR-YEAR

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